# Submission Guidelines: Abstract (Proposal) (PDF), Short Report (PDF) and Final Presentation

# Abstract/Proposal Submission

## Format & Length:

- The report must be submitted in **PDF format** only.
- o Maximum length is **3 pages**, including figures, tables

# **Content Requirements:**

The abstract should be structured in a clear and professional format, covering:

- **Title** Project title, team name, team members, team mentor name and institution/organisation.
- **Content** Problem to solve, Motivation, Methodology, Uniqueness and expected outcomes

# **Short Report (PDF)**

## Format & Length:

- o The report must be submitted in **PDF format** only.
- o Maximum length is **10 pages**, including figures, tables, and references. Longer reports will not be accepted.

#### **Content Requirements:**

The report should be structured in a **clear and professional format**, covering:

**Title** – Project title, team name, team members, team mentor name and institution/organisation.

**Abstract (max. 200 words)** – A concise summary of the problem addressed, the proposed solution, and its significance.

**Introduction & Problem Statement** – Brief background and definition of the chosen problem statement.

Objectives – Clear goals of the project.

**Methodology/Approach** – Technical explanation of how the team approached the problem, including tools, frameworks, or models used.

**Results & Insights** – Key findings, outcomes, or demonstrations of the developed solution.

**Challenges & Limitations** – Practical issues faced during development and how they were addressed.

**Conclusion & Future Scope** – Summary of the work and potential improvements.

**References** (if applicable) – Proper citations for any external resources.

# **File Naming Convention:**

TeamName\_Report.pdf

**Submission Deadline:** Must be uploaded to the designated portal/email before the final deadline. **Late submissions will not be evaluated.** 

## Final Presentation (PPT/PDF)

#### **Format & Duration:**

- The presentation must be submitted in **PPT or PDF format**.
- o Maximum 10 slides (excluding title and thank-you slide).
- Each team will get 7 minutes to present, followed by 3 minutes of Q&A.

#### **Content Requirements:**

The presentation should be professional, concise, and visually engaging, covering:

**Title Slide** – Project title, team name, members, team mentor and institution/organisation.

**Problem Statement & Motivation** – The challenge being addressed and why it is important.

**Objectives** – What the team set out to achieve.

**Proposed Solution** – Description of the developed idea/technology.

**Methodology & Tools** – Key approaches, design, algorithms, or frameworks used.

**Prototype / Demonstration** – Screenshots, architecture, or live demo outline.

**Results & Impact** – Outcomes, benefits, and real-world applicability.

**Innovation & Uniqueness** – What makes the solution stand out.

Future Scope – How the solution can be scaled or improved.

Conclusion & Acknowledgements – Wrap-up of the project.

#### **Design Expectations:**

- o Minimal text, more diagrams and visuals.
- o Professional fonts, uniform formatting, and readable colour contrast.
- o Avoid clutter; slides should be easy to follow during the oral presentation.

## **File Naming Convention:**

TeamName Presentation.pptx or TeamName Presentation.pdf

**Submission Deadline:** Must be uploaded to the designated portal/email before the deadline. **No changes will be accepted after submission.**