

# Steps for obtaining e-conference and Regular Conference Visas

## Instructions for Applying for an e-Conference Visa

1. After receiving the necessary documents from us, apply for the e-Conference Visa on the specified website: <https://indianvisaonline.gov.in/evisa/tvoa.html>

2. Follow these steps for the visa application process:

**Step 1:** Click the tab “**Apply for e-visa**”.

**Step 2:** Choose your nationality first, and then the rest of the required information.

**Step 3:** On the last page, international participants should upload the following documents:

Passport (should have validity over 6 months from the intended date of departure)

Invitation letter

MEA (Ministry of External Affairs) Clearance

**Step 4:** For MHA (Ministry of Home Affairs) clearance, participants should upload the MoE (Ministry of Education) file. In some countries, both MoE and MHA clearances might be required, so ensure that the MoE file is uploaded.

**Step 5:** Upload the documents according to the file size instructions provided on the website.

**3. Note:** The Government of India has revised the online visa application website. You will find the e-conference visa, which is a subcategory under the e-business visa (e-B5 V). The e-B5 V is now the renewed e-Conference visa, and that is the only admissible visa to attend International Conference/ Seminars/ Symposiums/ Workshops in India.

Within 2-3 days, participants will receive their e-Conference Visa. The e-Conference Visa (e-B5 V) is mandatory for attending the conference. Additionally, carry the invitation letter for immigration purposes, as it might be requested during entry. Please follow these procedures carefully.

## **Instructions for Applying for a Regular Conference Visa:**

1. **Receive Invitation Letter:** Obtain an official invitation letter from the conference organizers, which will be required for your visa application.

2. **Visit the Relevant Embassy or Consulate:** Go to the nearest Indian Embassy or Consulate in your country to apply for an e-business visa(eB5V).

3. **Complete the Application Form:** Fill out the visa application form accurately and completely. The form can usually be downloaded from the embassy's website or obtained at the embassy/consulate.

4. **Prepare the Required Documents:** Submit the following documents along with your application:

- Passport (valid for at least six months)
- Completed visa application form
- Recent passport-sized photographs
- Invitation letter from the conference
- Proof of accommodation and travel itinerary
- Proof of financial means to cover your stay
- Any additional documents as required by the specific embassy or consulate

5. **Pay the Visa Fee:** Pay the visa fee as instructed by the embassy or consulate. Fees may vary depending on the type of visa and your nationality.

6. **Attend the Visa Interview:** You may be required to attend an interview at the embassy or consulate. Be prepared to answer questions about your trip and provide any additional information if requested.

7. **Await Processing:** The processing time for an E B-5 V visa may vary slightly. Check the estimated processing time and plan your application accordingly.

8. **Collect Your Visa:** Once approved, collect your visa from the embassy or consulate and review it to ensure all details are correct.

9. Travel Preparation: Carry all relevant documents, including the visa, invitation letter, and proof of accommodation, when traveling to the conference.